

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Special Board Meeting

Wednesday, May 3, 2017

4:30 p.m. Closed Session / 5:00 p.m. Open Session

Chico Unified District Office, Large Conference Room

1163 East 7th Street, Chico, CA 95928

AGENDA

1. CLOSED SESSION

1.1. Public Comment on Closed Session Items

1.2. Update on Labor Negotiations

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

**1.3. Conference with Legal Counsel –
Anticipated Litigation**

Per Subdivision (b) of Government

Code §54956.9 (two cases)

1.4. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

1.5. Public Employment

Per Government Code §54957.6

Labor Negotiations – Unrepresented

Employees

Superintendent

Assistant Superintendent, Business Services

1.6. Public Employee Appointments

Per Government Code §54957

Title: Director, Educational Services, Secondary Education

Title: Director, Educational Services, Assessment and Accountability

Title: Principal, Loma Vista School

If Closed Session is not completed before 5:00 p.m., it will resume immediately following the regular meeting.

2. RECONVENE TO REGULAR SESSION

2.1. Call to Order

2.2. Report Action Taken in Closed Session

2.3. Salute to the Flag

3. CONSENT CALENDAR

3.1. EDUCATIONAL SERVICES

3.1.1. Consider Expulsion of Students with the following IDs: 63578, 68909

3.1.2. Consider Approval of Pleasant Valley High School - Welding and Manufacturing Program Capital Outlay Purchase for Welding Program

3.1.3. Consider Approval of World Language Year 2 Textbook Purchase

3.2. BUSINESS SERVICES

3.2.1. Consider Approval of Independent Contractor Agreements

3.3. HUMAN RESOURCES

3.3.1. Consider Approval of Certificated Human Resources Actions

3.4. BOARD

3.4.1. Consider Approval of Terms of Contract for Superintendent

3.4.2. Consider Approval of Terms of Contract for Assistant Superintendent, Business Services

4. DISCUSSION/ACTION CALENDAR

4.1. EDUCATIONAL SERVICES

4.1.1. **Discussion/Action:** Innovative Scheduling Discussion, CTE Update, and Summer School (David McKay)

4.2. BUSINESS SERVICES

4.2.1. **Discussion/Action:** AB 2756 CSEA Disclosure Document for Agreement between CUSD and CSEA Chapter #110 (Kevin Bultema)

4.2.2. **Discussion/Action:** District Office Facility Improvements and Information Technology Move to Marsh Junior High School (Kevin Bultema)

4.3. HUMAN RESOURCES

4.3.1. **Discussion/Action:** Approval of Resolution 1377-17, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2016-2017 School Year (Jim Hanlon)

4.4. BOARD

4.4.1. **Discussion/Action:** Approval of Board Policy Adoptions/Updates

- 0410 Nondiscrimination in District Programs and Activities
- 0420.41 Charter School Oversight
- 0460 Local Control and Accountability Plan
- 3260 Fees and Charges
- 3311 Bids
- 3311.1 Uniform Public Construction Cost Accounting Procedures - NEW
- 4030 Nondiscrimination in Employment
- 4119.11 Sexual Harassment
- 4151 Employee Compensation
- 4157.1 Work-Related Injuries - DELETED
- 5116.2 Involuntary Student Transfers - NEW
- 5141.21 Administering Medication and Monitoring Health Conditions
- 5141.52 Suicide Prevention
- 5148.2 Before/After School Programs
- 6111 School Calendar
- 6144 Controversial Issues
- 6146.1 High School Graduation Requirements
- 6164.6 Identification and Education Under Section 504
- 6173 Education for Homeless Children
- 6176 Weekends/Saturday Classes
- 6185 Community Day School
- 9240 Board Training
- 9323 Meeting Conduct

5. ADJOURNMENT

Gary Loustale, President
Board of Education
Chico Unified School District

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

AGENDA ITEM: Pleasant Valley High School – Welding and Manufacturing
Program Capital Outlay Purchase for Welding Program

Prepared by: John Bohannon, Director

☒ Consent

Board Date May 3, 2017

☐ Information Only

☐ Discussion/Action

Background Information

Pleasant Valley High School Welding and Manufacturing Program is purchasing a Koike Aronson CNC Plasma Cutter – 4' x 10' table to be used for introductory plasma cutting that will be taught in Beginning Welding. CAD design, nesting software, and cutting will be taught in Advanced Welding. Those concepts and skill sets will be expanded on in Welding Fabrication. This purchase will be funded by the Perkins and California Technical Education Incentive grants. The purchase amount is over \$50,000 and requires Board approval. The California Department of Education granted capital Outlay approval on April 13, 2017.

Educational Implications

Concepts and skill sets will be expanded on in Welding Fabrication.

Fiscal Implications

All funding is provided from the Perkins Grant and California Technical Education Incentive Grant.

04/03/15 Please, attach this form to the quote for the item being purchased and email both to your CDE-CTE Consultant.

PERKINS IV CAPITAL OUTLAY REQUEST FOR CDE PRE-APPROVAL

☐112 ☐131 ☐132 District Name: Chico Unified School District YEAR: 2016-2017
[Perkins Grant for 112-State Special Schools; 131-Secondary Schools or COE; 132-COE or ROP or Adult]

Please use this form to request and justify capital outlay expenditures for the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) grant.

Capital outlay is defined as any single item purchase of \$5,000.00 or more. The federal *Education Department General Administrative Regulations* (EDGAR Section 80.3) guidelines apply when considering allowable Perkins IV expenditures. The purchase must meet all the requirements below. Please check all that apply:

- ☒ *Directly relates to a career technical education (CTE) program approved for assistance with Perkins funds in the LEA's local plan;*
- ☒ *Intended to improve, enhance or expand the CTE program;*
- ☒ *"Necessary" and "reasonable" for proper and efficient administration of the CTE program;*
- ☒ *Add to the district's historical inventory system when received; and*
- ☒ *Specific to the CTE program—as opposed to a general expense required to carry out the agency's overall responsibilities.*

Please complete each item below.

District Address: 1163 E. 7th Street

City, Zip: Chico, 95928

CTE Coordinator: John Bohannon

Phone: 530-891-3050

CTE Advisory Chair Name and Meeting Date: Bill Gaines, February 15th, 2017

CTE Teacher Name and Credential: Matt Joiner

Industry Sector: Manufacturing and Product D. Career Pathway: Welding and Materials Joining

List Sequence of Courses (minimum of 300 hours): Beginning Welding, Advanced Welding, Welding Fab.

CTE Equipment Name: CNC Plasma Cutter

School Receiving Equipment: Pleasant Valley High

Total cost of item \$5,000+:

Is total cost split-funded: Perkins \$ 14,042.79; Other \$ 38,676.84

Please name other funding sources used: CTEIG and equipment trade-in

Description of Equipment:

Koike Aronson CNC Plasma Cutter- 4' x 10' table

Use of Equipment within Sequence of Courses:

Introductory plasma cutting will be taught in Beginning Welding. CAD design, nesting software and c

What skill attainment will this equipment purchase provide CTE students in this Career Pathway:

Entry-level skills in CNC Plasma CAD file design, nesting, cutting, post-cut processes and finishing p

Please contact your CTE consultant with questions or call CDE's general number at 916-324-5706.



CHICO
357 EAST PARK AVENUE
P.O. BOX 2166
CHICO, CA 95927
Phone: (530) 342-3589
Fax: (530) 342-1715

OROVILLE
2013 LINCOLN BLVD.
OROVILLE, CA 95965
(530) 534-6556

3.1.2.
Page 3 of 3
Picking Ticket

SOLD BY MJB WELDING SUPPLY, INC.
357 E. PARK AVE
CHICO CA 95928-7125
530-342-3589

Customer 20647

Order 00660194-00

Order Date 04/12/2017

SHIP TO CHICO UNIFIED SCHOOL DISTRICT
PLEASANT VALLEY HIGH SCHOOL
1163 E. 7TH STREET
CHICO CA 95926
530-891-3007

Page 001 OF 001

Name		CHICO UNIFIED SCHOOL DISTRICT			Territory		020		Ship Via		OUR TRUCK		-NONE-		Initials		KW			
P/O Number		B17-00626			Salesperson		030		Other Zone		00		UPS Zone		0		Order Type		QTE	
Rel Number					Branch		001		COL/PPD		PREPAID				Date/Time		12-APR-17 08:27AM			
Phone		530-879-7462			Status				Route		BW FRI				Username		karlw			

QTY SHIP	UNIT	HM	DESCRIPTION & HAZARD CLASS	LINE NO	ITEM NUMBER	LOC	QTY ORDER	QTY BKORD	BIN LOC	WEIGHT	UNIT AMOUNT	EXTENDED AMOUNT
***** QUOTE *****												
Quote Expiration Date: 04/13/2017												
1	EA		5 X 10 EXTREME MONOGRAPH TABLE WITH POWERMAX 85 PLASMA CUTTER	1	KOI 5553123340	1	1	0		.00	39319.00	39319.00
*** Serial Numbers Required ***												
1	EA		*Training on machine and software	2	LAB TRAINING	1	1	0		.00	2400.00	2400.00
1	EA		LABOR - INSTALLATION	3	LAB INSTALL	1	1	0		.00	900.00	900.00
OTHER IS FOR FREIGHT QUOTE, ACTUAL FREIGHT WILL BE CHARGED UPON DEL.												
Subtotal												42619.00
Tax												3336.38
Other												4300.00
Total Sale												50255.38

CAUTION: DO NOT USE OIL OR LUBRICANT OF ANY KIND ON CYLINDERS, VALVES, GAUGES, REGULATORS OR ANY OTHER FITTINGS. SUCH USE IS DANGEROUS AND MAY CAUSE EXPLOSIONS.

ALL ACCOUNTS DUE 30 DAYS AFTER DATE OF INVOICE.
A FINANCE CHARGE EQUAL TO 1 1/2% PER MONTH WILL
BE CHARGED ON ALL AMOUNTS PAST DUE. (18% PER
ANNUUM ANNUAL PERCENTAGE RATE.)

DELIVERED BY:	DATE:
RECEIVED BY:	

IN CASE OF CHEMICAL EMERGENCY WHILE IN TRANSPORT CALL: INFOTRAC AT 1-800-535-5053 - ACCT. #76532

AGENDA ITEM: World Language Year 2 Textbook Purchase

Prepared by: David McKay, Director of Secondary Education

☒ Consent

Board Date 5/3/2017

☐ Information Only

☐ Discussion/Action

Background Information

Last spring, the Board approved the purchase of the new World Language curriculum adoption for Year 1 courses in Spanish and French. This spring, we are requesting approval to purchase the Year 2 curriculum.

Educational Implications

Purchasing the Year 2 curriculum (and then the Year 3 curriculum in the spring of 2018), will help teachers provide a more solid Year 1 – 3 sequence of WL courses.

Fiscal Implications

Since the purchase is well over \$100,000, it requires Board approval. Textbook and Lottery accounts will be charged for this purchase. Please see attached P.O.s for more details.

VENDOR - PO with Receiving				Fiscal Year 2017/18	
Requisition Number R18-00002				Requisition Date 03/15/2017	
Summary					
Created by	MEDGECOMB, 3/15/2017			Goods & Services	
Department	PURCH	Responsibility		Academic Dept	
		Attachments	Yes		
Requisitioner	Melinda Edgecomb	Board Date		Non Taxable	.00
Order Site	020 - Pleasant Valley High School			Taxable	127,350.00
Delivery Site	680 - Warehouse			Tax (7.250)	9,232.88
Delivery Date		Room		Shipping (0.00)	.00
Project				Adjustment	.00
Info	Textbooks - Quote #170213420 Attached			Requisition Total	136,582.88
Requisition Vendor Information					
012019/1	Vista Higher Learning				
	500 Boylston St STE 620 , Boston, MA 02116				
Line items					
Description	Stores Item #	Unit	Order Qty	Unit Price	Extended
Daccord 2015					
1 978-1-62680-281-0 Daccord 2015 Level		EACH	80	150.000	\$12,000.00
2 Student Edition + Supersite Plus(vText (Online)) + eCahier (6 year license) (eDelivery)					
2 978-1-61857-864-8 Daccord 2015 Level		EACH	40	95.000	\$3,800.00
2 Student Edition					
3 978-1-62680-202-5 Daccord 2015 Level		EACH	80	.000	\$0.00
2 Cahier de l'eleve l'eleve					
4 978-1-62680-987-1 Daccord 2015 Level		EACH	1	.000	\$0.00
2 National Teacher Resource Box					
Descubre 2017					
5 978-1-68004-669-4 Descubre 2017		EACH	560	150.000	\$84,000.00
Level 2 Student Edition + Supersite Plus(vText (Online)) + eCuaderno(6 year license)(eDelivery)					
6 978-1-68004-322-8 Descubre 2017		EACH	290	95.000	\$27,550.00
Level 2 Student Edition					
7 978-1-68004-636-6 Descubre 2017		EACH	560	.000	\$0.00
Level 2 Cuaderno de actividades					
8 978-1-68004-635-9 Descubre 2017		EACH	560	.000	\$0.00
Level 2 Cuaderno de practica					
9 978-1-68004-686-1 Descubre 2017		EACH	7	.000	\$0.00
Level 2 National Teacher Resource Box					
PLEASE SHIP TEACHER RESOURCE BOXES NOW AND STUDENT EDITIONS AFTER 7/1/17					
Accounts					
			Amount	Encumbered	Amt Outstanding
			136,582.88	136,582.88	.00
01-6300-0-1110-1000-4100-570-6430					
LotteryInstrMat,RegEdK-12,Instruction,Textbooks			Balance	290,734.31-	
Approvals					
Level	Status	Approver	Approved by	Approved	Comment
10	Approved	MEDGECOMB	MEDGECOMB	03/15/17	Submitted by Approver
10	Approved	MEDGECOMB	MEDGECOMB	03/15/17	Submitted by Approver
80		JKRUGER			
80		MHARTMAN			
				ESCAPE	ONLINE
				Page 1 of 4	

VENDOR -		Fiscal Year 2017/18
Requisition Number R18-00002	Requisition Date 03/15/2017	

Attachments			
Id-Description	File Name	File Type	Comment
9140-	QUOTE	pdf	

History		
03/15/17	MEDGECOMB	Status set to Submitted
03/15/17	MEDGECOMB	Requisition was returned to Open status
03/15/17	MEDGECOMB	Status set to Submitted
03/15/17	MEDGECOMB	Requisition copied from R17-03053

VENDOR - PO with Receiving				Fiscal Year 2017/18	
Requisition Number R18-00046				Requisition Date 04/21/2017	
Summary					
Created by	RCARRIERE, 4/21/2017			Goods & Services	
Department	PURCH	Responsibility		Academic Dept	
		Attachments	Yes		
Requisitioner	Robin Carriere	Board Date		Non Taxable	.00
Order Site	010 - Chico Senior High School			Taxable	127,350.00
Delivery Site	680 - Warehouse			Tax (7.250)	9,232.88
Delivery Date		Room		Shipping (0.50)	636.75
Project				Adjustment	.00
Info	Textbooks			Requisition Total	137,219.63
Requisition Vendor Information					
012019/1	Vista Higher Learning				
	500 Boylston St STE 620 , Boston, MA 02116				
Line Items					
Description	Stores Item #	Unit	Order Qty	Unit Price	Extended
1 978-1-62680-281-0 Daccord 2015 Level 2 Student Edition + Supersite Plus(vText (Online)) + eCahier (6 year license) (eDelivery)		EACH	80	150.000	\$12,000.00
2 978-1-61857-864-8 Daccord 2015 Level 2 Student Edition		EACH	40	95.000	\$3,800.00
3 80 978-1-62680-202-5 Daccord 2015 Level 2 Cahier de l'eleve l'eleve		EACH	80	.000	\$0.00
4 978-1-62680-987-1 Daccord 2015 Level 2 National Teacher Resource Box		EACH	1	.000	\$0.00
5 978-1-68004-669-4 Descubre 2017 Level 2 Student Edition + Supersite Plus(vText (Online)) + eCuaderno(6 year license)(eDelivery)		EACH	560	150.000	\$84,000.00
6 978-1-68004-322-8 Descubre 2017 Level 2 Student Edition		EACH	290	95.000	\$27,550.00
7 978-1-68004-686-1 Descubre 2017 Level 2 National Teacher Resource Box		EACH	7	.000	\$0.00
8 978-1-68004-636-6 Descubre 2017 Level 2 Cuaderno de actividades		EACH	560	.000	\$0.00
9 978-1-68004-635-9 Descubre 2017 Level 2 Cuaderno de practica		EACH	560	.000	\$0.00
Accounts					
			Amount	Encumbered	Amt Outstanding
01-6300-0-1110-1000-4100-570-6430			137,219.63	137,219.63	.00
LotteryInstrMat,RegEdK-12,Instruction,Textbooks			Balance		
			290,734.31-		
Approvals					
Level	Status	Approver	Approved by	Approved	Comment
10	Approved	MEDGECOMB	MEDGECOMB	04/21/17	
80		JKRUGER			
80		MHARTMAN			
Attachments					
Id-Description	File Name	File Type	Comment		
9415-	World Language Textbook Quote	pdf			
History					
04/21/17	MEDGECOMB	Approval for "MEDGECOMB" was rolled back			
				ESCAPE	ONLINE
				Page 3 of 4	

VENDOR -

Fiscal Year 2017/18

Requisition Number R18-00046

Requisition Date 04/21/2017

History

04/21/17	MEDGECOMB	Requisition was updated
		ApprovalLevel changed from "80" to "10"
04/21/17	MEDGECOMB	Status set to Submitted

AGENDA ITEM: Independent Contractor Agreements

Prepared by: Kevin Bultema, Assistant Superintendent

☒ Consent

Board Date May 3, 2017

☐ Information Only

☐ Discussion/Action

Background Information

Per Board Policy 3600 Consultants/Independent Contractor, all Consultant/Independent Contractor Agreements shall be brought before the board for approval.

- Ryan Fabian (Sierra View Elementary)
- Mark Mitchinson (Bidwell Junior High School)
- Mark Mitchinson (Marsh Junior High School)
- Scherba Media (Chico High School)
- Jeffrey Sprague (Educational Services)
- Jennifer Zepeda DBA Zepeda Enterprises (Marsh Junior High School)
- Michael Weissenborn (Facilities)

Educational Implications

Per Board Policy 3600, the Board of Education authorizes the use of consultants/independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience or knowledge. Individuals, firms or organizations employed as consultants may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional or other matters.

Fiscal Implications

Consultant/Independent Contractor Agreement(s) to be paid from accounts noted on approval forms.

ICA# _____



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Ryan Fabian Phone: 707-499-0079

1. This Agreement is made by and between Chico Unified School District and:

Name: Ryan Fabian
Email Address: tahelahproductions@gmail.com
Street Address/POB: 68 Plumwood Ct
City, State, Zip Code: Chico CA 95928
Phone: _____
Social Security Number: _____

For vendors using a taxpayer identification number please complete a Contract Summary form.

This agreement will be in effect From: 3/31/17 To: 3/31/17
Site Code: _____ Location(s) of Services: Lake side Pavilion (Sierra View)

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: DJ & Audio services for school functions & fundraisers

b. Goal (if applicable): _____

3. Funding/Program/Grant Affected (corresponding to accounts listed in Item 4):

a. _____
b. _____
c. _____

4.	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1	0%						5800		
2	0%						5800		
3	0%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor Initiated Invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ 400 Hourly Rate X _____ Quantity (Select Type) 1 = \$ 0.00 400 Total for Services

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____ \$ _____
Item: _____ \$ _____
\$ 0.00 Total of Additional Expenses
\$ 0.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is ☐ On File ☒ Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: ☐ On File ☒ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Ratification Date: _____

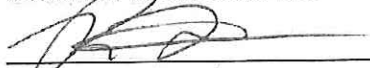
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

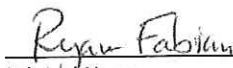
Independent Contractor Name:

ICA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

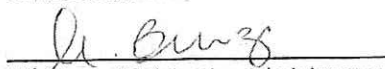
12. AGREED TO AND ACCEPTED:

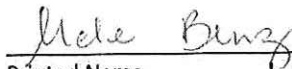

Signature of Independent Contractor


Printed Name

4/2/17
Date

13. RECOMMENDED:


Signature of Originating Administrator


Printed Name

4/5/17
Date

14. APPROVED:

Signature of District Administrator OR
Director of Categorical Programs

Printed Name

Date

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

- ☐ Partial Payment through: _____
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

- ☐ Send to Site Administrator (date): _____
☐ Mail to Independent Contractor

\$ _____
Amount

Originating Administrator Signature (Blue Ink)

Date

ICA# _____



Administrative Offices
 1163 E. Seventh Street
 Chico, CA 95928-5999

530/891-3000
 fax 891-3220
 www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Denise McKeonPhone: (530) 891-3080

1. This Agreement is made by and between Chico Unified School District and:

Name: Mark F. Milchinson
 Email Address: lodgekeepe@yahoo.com
 Street Address/POB: POB 257
 City, State, Zip Code: Hornbrook, CA 96044
 Phone: _____
 Social Security Number: _____

For vendors using a taxpayer identification number please complete a Contract Summary form.

This agreement will be in effect From: 4/27/17
 Site Code: 050

To: 4/29/17
 Location(s) of Services: room 108

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: Positive Prevention Speaker to provide HIV Prevention presentations for all BJHS 7th grade Science classes.

b. Goal (if applicable): To promote awareness and empathy for persons living with HIV/AIDS, and to provide current info related to the virus.

3. Funding/Program/Grant Affected (corresponding to accounts listed in Item 4):

a. Site LCAP
 b. _____
 c. _____

4.	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1	10,000%	01	0500	0	1110	1000	5800	050	2050
2	0%						5800		
3	0%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ _____ Hourly Rate X _____ Quantity (One-Time ☒) = \$ 800.00 Total for Services

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: Flat rate, includes travel expenses

\$ _____

Item: _____

\$ _____

\$ 0.00 Total of Additional Expenses

\$ 800.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: ☒ On File ☐ Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: ☒ On File ☐ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Ratification Date: _____

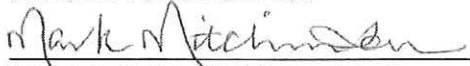
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Mark F. Mitchinson

ICA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:


Signature of Independent Contractor

Mark Mitchinson

Printed Name

Date

13. RECOMMENDED:


Signature of Originating Administrator

Stephen J. Piluso

Printed Name

4-15-17

Date

14. APPROVED:

Signature of District Administrator OR
Director of Categorical Programs

Printed Name

Date

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. AUTHORIZATION FOR PAYMENT
CHECK REQUIRED

(Invoice to accompany payment request):

- ☐ Partial Payment through: _____
☒ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator (date): _____
☒ Mail to Independent Contractor

\$ _____
Amount

Originating Administrator Signature (Blue Ink)

Date

ICA# 17-00058

Administrative Offices
 1163 E. Seventh Street
 Chico, CA 95928-5999

530/891-3000
 fax 891-3220
 www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Alana MellnerPhone: 895-4100

1. This Agreement is made by and between Chico Unified School District and:

Name: Marcus F. MitchinsonEmail Address: lodgekeeper@gmail.comStreet Address/POB: P.O. Box 267City, State, Zip Code: Hornbrook, CA 96044

Phone: _____

Social Security Number: _____

For vendors using a taxpayer identification number please complete a Contract Summary form.

This agreement will be in effect From: 4/20/17To: 5/31/17Site Code: Marsh Junior High

Location(s) of Services: _____

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: Parent Preview HIV 101 & Positively Speaking Presentation on April 19, 2017

b. Goal (if applicable): To promote awareness and empathy for persons living with HIV/AIDS and provide accurate information

3. Funding/Program/Grant Affected (corresponding to accounts listed in Item 4):

a. Site Discretionary - Admin

b. _____

c. _____

4.

	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1	0%	01	0000	0	1110	2700	5800	070	2070
2	0%						5800		
3	0%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor Initiated Invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ 150.00 Hourly Rate X 1.00 Quantity One-Time ☒ = \$ 150.00 Total for Services

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____ \$ _____

Item: _____ \$ _____

\$ 0.00 Total of Additional Expenses

\$ 150.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is ☒ On File ☐ Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: ☒ On File ☐ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Ratification Date: _____

CUSD BOARD RATIFIED

APR 5 2017

Chico Unified School District * 1163 East Seventh Street * Chico, CA 95928
T: (530) 891-3000 * F: (530) 891-3220

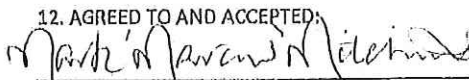
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Marcus F. Mitchinson

IC# 17-0058

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:


Signature of Independent Contractor

Marcus F. Mitchinson
Printed Name

03/13/2017
Date

13. RECOMMENDED:


Signature of Originating Administrator

Jay Marchant
Printed Name

3/7/17
Date


14. APPROVED:


Signature of District Administrator OR
Director of Categorical Programs

Kevin Bugher
Printed Name

4-6-17
Date

15. APPROVED:


Signature of District Administrator,
Business Services

Printed Name Date

16. AUTHORIZATION FOR PAYMENT
CHECK REQUIRED

(Invoice to accompany payment request):

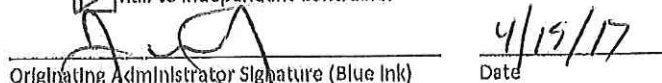
☐ Partial Payment through: _____
☒ Full or Final Payment

\$ 150⁶⁰
Amount
CUSD BOARD RATIFIED

APR 5 2017

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator (date): _____
☒ Mail to Independent Contractor


Originating Administrator Signature (Blue Ink) Date



Administrative Offices
 1163 E. Seventh Street
 Chico, CA 95928-5999

530/891-3000
 fax 891-3220
 www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Cindy Triffo

Phone: (530) 514-6571

1. This Agreement is made by and between Chico Unified School District and:

Name: Scherba Media
 Email Address: _____
 Street Address/POB: 707 Wall Street
 City, State, Zip Code: Chico, CA 95926
 Phone: _____
 Taxpayer ID/SSN: _____

This agreement will be in effect From: 5/5/17
 Site Code: 010

To: 5/6/17
 Location(s) of Services: Chico High School

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: Consultant will teach Latin dance for six periods of the day from 8AM - 3PM.

b. Goal (if applicable): World Languages students will be immersed in the Latin culture.

3. Funding/Program/Grant Affected (corresponding to accounts listed in Item 4):

a. Donations Account (Donation from Chico High PTSA)
 b. World Language Account
 c. _____

4.	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1	50.00%	01	9024	0	1110	1000	5800	010	2010
2	5,000.00%	01	0009	0	1170	1000	5800	010	2010
3	0.00%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ \$500.00 Hourly Rate X 1.00 # Hours = \$ \$500.00 Total for Services

(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____

\$ _____

Item: _____

\$ _____

\$ \$ 0.00 Total of Additional Expenses

\$ \$ 500.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: ☒ On File ☐ Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: ☒ On File ☐ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Approval Date: _____

Board authorizing signature: _____

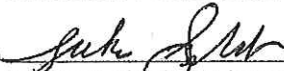
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name:

CA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

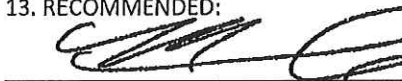
12. AGREED TO AND ACCEPTED:


Signature of Independent Contractor

Luke Scherba
Printed Name

4-26-17
Date

13. RECOMMENDED:


Signature of Originating Administrator

Mark Beebe
Printed Name

4-26-17
Date

14. APPROVED:

Signature of District Administrator OR
Director of Categorical Programs

Printed Name

Date

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

- ☐ Partial Payment through: _____
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

- ☐ Send to Site Administrator (date): _____
☐ Mail to Independent Contractor

\$ _____
Amount

Originating Administrator Signature (Blue Ink)

Date

CA# _____



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Scott Lindstrom Phone: 891-3000

1. This Agreement is made by and between Chico Unified School District and:

Name: Jeffrey Sprague, Ph.D.
Email Address: Jeffreysprague@gmail.com
Street Address/POB: 1355 Ravenwood Dr.
City, State, Zip Code: Eugene, OR 97401
Phone: _____
Taxpayer ID/SSN: _____

This agreement will be in effect From: 4/1/17 To: 6/30/17
Site Code: 570 Location(s) of Services: District Office, multiple schools

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: Provide 4 days of training and coaching in Positive Behavior Interventions and Supports (PBIS--Tier 1); provide coaching support; provide support with SWIS data collection. Sites to include Marigold, Shasta. Sierra View, Bidwell Junior High, CAL/AFC.

b. Goal (if applicable): LCAP Goals 4, Parent Engagement; Goal 5, School Climate.

3. Funding/Program/Grant Affected (corresponding to accounts listed in Item 4):

a. District Title 2
b. _____
c. _____

4.	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1	100.00%	01	6264	0	1110	1000	5800	570	6700
2	0.00%						5800		
3	0.00%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ \$ 11,000.00 Hourly Rate X 1.00 # Hours = \$ \$ 11,000.00 Total for Services
(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: Tiered Fidelity Inventory (\$2750 x 1) \$ \$ 2,750.00
Item: _____ \$ _____
\$ \$ 2,750.00 Total of Additional Expenses
\$ \$ 13,750.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: ☒ On File ☐ Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: ☒ On File ☐ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Approval Date: _____ Board authorizing signature: _____


INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Jeffrey Sprague, Ph.D.

CA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:


Signature of Independent Contractor

Jeffrey Sprague, Ph.D.

Printed Name

4/11/17
Date

13. RECOMMENDED:

Scott Lindstrom
Digitally signed by Scott Lindstrom
Date: 2016.12.30 13:14:02 -08'00'
Signature of Originating Administrator


Scott Lindstrom

Printed Name

3/30/17

Date

14. APPROVED:


Signature of District Administrator OR
Director of Categorical Programs

John Behannon

Printed Name

4/13/17

Date

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

- ☐ Partial Payment through: _____
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

- ☐ Send to Site Administrator (date): _____
☐ Mail to Independent Contractor

\$ _____
Amount

Originating Administrator Signature (Blue Ink)

Date

CA# _____



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

ASB Independent Contractor Agreement

Completed By: Diana Burdine Phone: 895-4110

1. This Agreement is made by and between CUSD - MJHS ASB and:

Name: Jennifer Zepeda, dba: Zepeda Enterprises
Email Address: _____
Street Address/POB: 2148 Mariposa Avenue
City, State, Zip Code: Chico, CA 95926
Phone: _____
Taxpayer ID/SSN: _____

This agreement will be in effect From: 5/1/17 To: 5/31/17
Location of Services: The Bear Restaurant

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services:

- a. Scope of Work: Settling up a candy buffet for the year-end CJSF celebration. The celebration date is scheduled for May 26, 2017. It will be at the Bear Restaurant in the evening. Jennifer will provide the supplies, and the district will provide the venue. The buffet will be for the CJSF students and staff.
- b. Goal (if applicable): To add a fun element to the celebration for the CJSF students

3. ASB account name(s) paying for services:	ASB account #:	Amount:
a. <u>CJSF</u>	<u>522</u>	\$ <u>\$275.00</u>
b. _____	_____	\$ _____
c. _____	_____	\$ _____

4. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ \$275.00 Hourly Rate X 1.00 # Hours = \$ \$275.00 Total for Services
(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: \$ _____
Item: \$ _____
\$ \$0.00 Total of Additional Expenses
\$ \$275.00 Grand Total (Services + Additional Expenses)

5. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: ☒ On File ☐ Attached

6. Completed W9 "Request for Taxpayer ID Number/Certification" form is: ☒ On File ☐ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Approval Date: _____ Board authorizing signature: _____

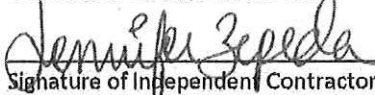
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Jennifer Zepeda

CA#

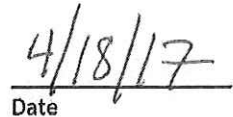
1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:


Signature of Independent Contractor

Jennifer Zepeda

Printed Name

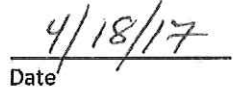

Date

13. AGREED TO AND ACCEPTED:


Signature of ASB Advisor

Pam Bodnar, School Counselor

Printed Name


Date

14. APPROVED:


Signature of Site Administrator

Jay Marchant, Principal

Printed Name


Date

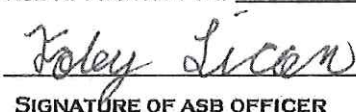
15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

ASB APPROVED PO #


SIGNATURE OF ASB OFFICER

Toby Licon, CJSF Treasurer

PRINTED NAME AND TITLE


DATE



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

ICA# _____

530/891-3000
fax 891-3220
www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Julia Kistle, Director Facilities & Construction

Phone: (530) 891-3140

1. This Agreement is made by and between Chico Unified School District and:

Name: Michael Weissenborn

Email Address: _____

Street Address/POB: 116 Tilden Lane

City, State, Zip Code: Chico, CA 95928

Phone: _____

Social Security Number: _____

For vendors using a taxpayer identification number please complete a Contract Summary form.

This agreement will be in effect From: 5/2/17

To: 1/12/18

Site Code: 550

Location(s) of Services: Charter Schools

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

- a. Scope of Work: Provide planning and programming expertise to local charter schools to ensure responsible and beneficial expenditures of Measure K charter school facilities funding.

- b. Goal (if applicable): _____

3. Funding/Program/Grant Affected (corresponding to accounts listed in item 4):

- a. 50% Developer Fees
b. 50% Measure K
c. _____

	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1.	0% <u>50</u>	<u>25</u>	<u>0000</u>	<u>0</u>	<u>0000</u>	<u>7200</u>	5800	<u>570</u>	<u>6100</u>
2.	0% <u>50%</u>	<u>23</u>	<u>9467</u>	<u>0</u>	<u>0000</u>	<u>8500</u>	<u>6262</u>	<u>570</u>	<u>6100</u>
3.	0%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ 50.00 Hourly Rate X _____ Quantity (Hourly) ☒ = \$ 0.00 Total for Services

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____
Item: _____

\$ _____

\$ _____

\$ 0.00

Total of Additional Expenses

\$ 0.00

Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is ☒ On File ☐ Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: ☒ On File ☐ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Ratification Date: _____

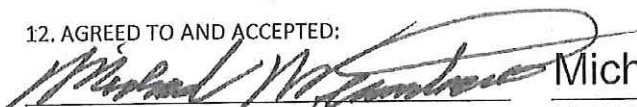
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Michael Weissenborn

ICA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:


Signature of Independent Contractor

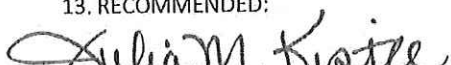
Michael Weissenborn

Printed Name

4-24-17

Date

13. RECOMMENDED:


Signature of Originating Administrator

Julia M. Kistle

Printed Name

4/24/17

Date

14. APPROVED:

Signature of District Administrator OR
Director of Categorical Programs

Printed Name

Date

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

- ☐ Partial Payment through: _____
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator (date): _____
☐ Mail to Independent Contractor

\$ _____
Amount

Originating Administrator Signature (Blue Ink)

Date

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

DATE: May 3, 2017
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Temporary Appointments – 2016/17

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Rezentes, Benjamin	Secondary	4/29-6/7/17	1.0 FTE

Temporary Appointments – 2017/18

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Story, Kari	Psychologist	2017/18	0.6 FTE

Appointments – 2017/18

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Cariss, Tim	Director-Assessment & Accountability	6/19/2017	
Marchant, Jay	Director-Secondary Education	7/01/2017	
Olsen, Diane	Director-Special Education	7/01/2017	
Pasillas, Sara	Sr. High Assistant Principal	7/01/2017	

Leave Requests – 2017/18

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Baxter, Pennie	Secondary	8/17/17-6/8/18	0.6 FTE Personal Leave
Leichter, Erin	Elementary	8/17/17-6/8/18	0.2 FTE Child Care Leave
Scott, Ann	School Nurse	8/17/17-6/8/18	0.2 FTE Personal Leave

AGENDA ITEM: Approval of Contract for Superintendent

Prepared by: Kelly Staley, Superintendent

☒ Consent

Board Date May 3, 2017

☐ Information Only

☐ Discussion/Action

Background Information

Pursuant to Government Code 53262, contracts with Superintendents are to be approved in an open session at a Board of Education meeting. The Superintendent contract is coming forward for renewal. Amendments to the contract include a change of term to end June 30, 2020 and adding longevity steps with a 5% salary increase for continuous employment in the district at each five (5) year increment.

Educational Implications

The Superintendent is the Chief Executive Officer of the District and as such is responsible for oversight of the district, its students and educational programs

Fiscal Implications

The fiscal implications for the 2017-18 school year would be the Superintendent will be entering her 10th year of employment with CUSD. To acknowledge the Superintendent's 5th year longevity step, a salary increase of \$9,444 would be effective July 1, 2017. (Note, the contract amendment would not go back retroactively to the date of the Superintendent's 5th year of employment.) With statutory benefits, the increased cost would be \$11,574 if approved.

AGENDA ITEM: Approval of Contract for Assistant Superintendent, Business Services

Prepared by: Kelly Staley, Superintendent

☒ Consent

Board Date May 3, 2017

☐ Information Only

☐ Discussion/Action

Background Information

Pursuant to Government Code 53262, contracts with Assistant Superintendents are to be approved in an open session at a Board of Education meeting. The Assistant Superintendent, Business Services contract is coming forward for renewal. Amendments to the contract include a change of term to end June 30, 2020 and adding longevity steps with a 5% salary increase for continuous employment in the district at each five (5) year increment.

Educational Implications

The Assistant Superintendent, Business Services is directly responsible to the District Superintendent. Under general direction: leads, plans, organizes, directs, controls, and coordinates the Business Services Division. The Business Services Division includes: budgeting, accounting, purchasing, payroll, food services, transportation, maintenance and operations, facilities planning, construction, and risk management.

Fiscal Implications

The fiscal implications for the 2017-18 school year would be the Assistant Superintendent Business Services will be entering his 5th year of employment with CUSD, thus would receive a longevity salary increase of \$7,222. With statutory benefits, the increased cost would be \$9,378 if approved.

AGENDA ITEM: Innovative Scheduling Discussion, CTE Update, & Summer School

Prepared by: David McKay, Director of Secondary Education

☐ Consent

Board Date 5/3/2017

☐ Information Only

☒ Discussion/Action

Background Information

Back in August, the Board directed staff to prepare a presentation on innovative scheduling pro's and con's as well as an update of CUSD's progress on meeting CTEIG and BGCPX grant requirements. The Board also asked for an update/overview of the secondary summer school plan.

Educational Implications

Staff will present several student-centered dilemmas directly related to the current 6-period day, solicit the Board's direction to investigate some promising scheduling models, and report back to the Board the results of that investigation by the November 2017 Board Meeting. Key CTE staff will also present an update on CUSD's progress on meeting CTEIG and BGCPX grant goals and objectives. Improving scheduling options for students will significantly increase students' access to the quality options on our secondary campuses. Meeting CTE grant requirements will help more CUSD students complete a given Pathway and meet A-G requirements. Last summer's secondary summer school program resulted in over 150 students recovering more than 1,000 credits.

Fiscal Implications

Minimal cost to CUSD for subs and travel costs to visit model sites. Grant expenses are paid out of corresponding funds. Secondary summer school is Title I-funded.

AGENDA ITEM: AB 2756 Public Disclosure Document for Agreement between CUSD and CSEA Chapter #110

Prepared by: Kevin Bultema, Assistant Superintendent

☐ Consent

Board Date April 26, 2017

☐ Information Only

☒ Discussion/Action

Background Information

In accordance with Assembly Bill 1200 Statutes of 1991, Assembly Bill 2756 Statutes of 2007, Chapter 1213 and with Government Code Sections, 3547.5 and 3540.2, the District is required to disclose the financial implications of collective bargaining agreements.

The Chico Unified School District (CUSD) and the California School Employee Association (CSEA) Chapter #110 reached an agreement on compensation for the 2016-17 fiscal year.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The agreement represents a 1% on-going salary increase in the amount of \$224,372. The agreement also allocates \$659,000 in one-time money to be paid as a lump sum payment of \$1,572 for each 1.0 Full-Time Equivalent (FTE) that is in a paid status on the date of the Tentative Agreement ratification. Part-time employees shall receive a pro-rata payment.

Recommendation

Administration recommends the board approve this public disclosure form in compliance with AB 2756.

PUBLIC DISCLOSURE FORM

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and GC 3547.5 and 3540.2

Chico Unified School District

Bargaining/Represented Unit: California School Employees Association (CSEA) Chapter 110

Classified ☒

The proposed agreement covers the period beginning 7-1-16 and ending 6-30-17
It will be acted upon by the District Governing Board at the meeting on 4-5-17

A. Proposed Change in Compensation

Compensation	Cost prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease to cost	Year 2 Increase/Decrease to cost	Year 3 Increase/Decrease to cost
1. Salary Schedule (This is to include <u>Step and Column</u> .)	\$17,697,241	\$175,009		
2. Other Compensation Changes to Stipends, Bonuses, Longevity, O/T, Differential, etc.		\$668,500		
Description of "Other Compensation"		One-time Payment		
3 Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare, etc.	\$4,739,982	\$49,363		
4. Health and Welfare Plans	\$5,294,571	\$0		
5. Total Compensation (Add Items 1 thru 4)	\$27,731,794	\$892,872		
Percentage Change		3.98%	0.00%	0.00%

B. Average Cost of Compensation per Employee

6. Total Number of Represented Employees (Use FTE's if appropriate)	466.7	470.7	473.7	473.7
7. Total compensation Cost for Average Employee	\$59,421	\$1,897	\$0	\$0

C. Change to Fund Balance

8. Fund Balance Prior to Agreement		\$17,919,459
9. Fund Balance Following Agreement		\$17,026,587
10. Change to Fund Balance		\$892,872
11. Economic Reserve Requirement		\$4,231,321

Disclosure of Collective Bargaining Agreement

Page 2

12. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what was the percentage increase given, what is the effective date of the increase, and what is the annualized percentage increase
This agreement is for one year, 2016-17. Increase to the classified salary schedule of 1% effective July 1, 2016. Also, one-time payment in total amount of \$659,000 will be paid as a lump sum of \$1,572 for each 1.0 FTE employee that is in a paid status on the date of the Tentative Agreement Ratification. Part-time employees will receive a pro-rata payment.
13. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain)
No.
14. Proposed negotiated changes in non-compensation items (e.g., class size adjustments, staff development days, teacher prep time, etc.)
N/A
15. What contingency language is included in the proposed agreement (i.e., re-openers, etc.)?
If increase in LCFF funding for the 2016-17 fiscal year is greater than \$95,976,415 at 2nd Interim, the parties agree to reopen Article 2 for the 2016-17 school year.

Source of Funding for Proposed Agreement

Current Year:

- ☐ Funding was included in adopted budget
☐ Funding will come from designated reserves
☒ Funding will come from: *Unrestricted funds and unrestricted reserves.*

Second Year:

- ☐ Funding was included in adopted budget
☐ Funding will come from designated reserves
☒ Funding will come from: *Unrestricted funds and unrestricted reserves.*

Third Year:

- ☐ Funding was included in adopted budget
☐ Funding will come from designated reserves
☒ Funding will come from: *Unrestricted funds and unrestricted reserves.*

CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COST OF
COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer
at the time of public disclosure.


In accordance with the requirements of Government Code Section 3547.5, the Superintendent
and Chief Business Officer of Chico Unified School District (District),
hereby certify that the District can meet the costs incurred under the Collective Bargaining
Agreement between the District and the California School Employees Association #110
Bargaining Unit, during the term of the agreement from 7/1/2016 to 6/30/2017.

The budget revisions necessary to meet the costs of the agreement in each year of its term are
as follows:

Increase classified salary and benefit expense for 1% increase on CSEA salary schedule.

Add budget amount of \$659,000 in classified salary expense for the 2016-17 fiscal year only.

N/A



District Superintendent
(Signature)

4-27-17

Date



Chief Business Officer
(Signature)

4-27-17

Date

CERTIFICATION NO. 2: CERTIFICATION OF ACCEPTANCE BY BOARD OF PROPOSED
COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.



District Superintendent (or Designee)
(Signature)

4-27-17

Date

Kevin J. Bultema
Contact Person

(530) 891-3000 x112
Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on May 4, 2017, took action to approve the proposed Agreement with the California School Employees Association (CSEA) #110 Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

Date

Special Note: The Butte County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

AGENDA ITEM: District Office Facility Improvements and
Information Technology move to Marsh Junior High School

Prepared by: Kevin Bultema, Assistant Superintendent

☐ Consent

Board Date May 3, 2017

☐ Information Only

☒ Discussion/Action

Background Information

The District Office is in need of some facility maintenance and improvements. There is need to add additional parking as many times during the work week employees and visitors are required to park on the street. The interior of the building needs painting and flooring replaced. There is also a need for more meeting space and administration recommends converting the break room in the main building into a conference room. There is currently a break room located in the large conference room.

There is also need to move the district Information Technology (IT) staff from Chico Jr. High School as future enrollment projections along with educational program needs require the facility space currently housing the district IT staff. Administration recommends moving IT to the former Marsh Jr. High School multi-purpose room. This requires renovation of the space creating offices, adding electrical, and modernization the building. This would take approximately half the square footage of former multi-purpose building.

The work would be completed in the summer. Administration has distributed flyers to neighbors notifying them of this proposed project and that this item will be on the May 3, 2017, Board Agenda for Discussion/Action. (See Attached)

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

CUSD received a one-time distribution from the Special Education Local Plan Area (SELPA) of unrestricted money in the amount of \$363,011. These dollars would be used for the improvements in the amounts as follows:

- 35 additional parking spaces paved, surface drainage, parking bumpers, striping \$ 90,897
- Renovate break room to conference room including furniture and equipment \$ 20,000
- Paint interior of District Office and install new flooring \$104,000
- Renovation of former Marsh multi-purpose building for district IT staff \$100,000

Total Estimated Cost

\$314,897

Recommendation

Administration recommends the board approve the facility improvement projects at the District Office and at the former Marsh Jr. High School multi-purpose building to be paid from unrestricted funds made available by an unrestricted allocation of SELPA dollars.



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

4.2.2.
Page 2 of 2
530 / 891-3000
fax: 891-3220
www.ChicoUSD.org

April 13, 2017

Dear District Office Neighbor,

The Chico Unified School District (CUSD) is considering adding thirty-five parking spaces to the District Office parking lot to accommodate the needs of staff and visitors. Our goal is to reduce the number of vehicles that are parking on the streets surrounding the District Office. Please see the map below for reference. The addition of parking will reduce the enclosed grass area; however, the intention is to preserve a portion of the enclosed grass area for employee and community use.

We understand you may have questions or concerns regarding this project, so we welcome and encourage your input. To provide comments, please contact Julie Kistle at jkistle@chicousd.org or 530-891-3140. The CUSD Board of Education will consider the parking addition at a Special Board Workshop at the District Office Large Conference Room on May 3, 2017 at 5:00 p.m. Interested Neighbors are encouraged to attend.



Sincerely,

Julia Kistle
Director, Facilities & Construction

AGENDA ITEM: Resolution 1377-17, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2016-2017 School Year

Prepared by: Jim Hanlon, Assistant Superintendent Human Resources

☐ Consent

Board Date May 3, 2017

☐ Information Only

☒ Discussion/Action

Background Information

The District no longer needs the positions noted in the Resolution.

Educational Implications

None.

Fiscal Implications

The District will save the cost of these positions.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

RESOLUTION 1377-17
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT

ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2016-2017 SCHOOL YEAR

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or lack of funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
Transportation Special Ed Aide	0.7125	Transportation/Special Ed
IA-Bilingual	0.5000	Sierra View/LCAP

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) November 15, 2018. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on April 5, 2017.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

DATED this 5th day of April, 2017.

Clerk of the Governing Board of the
Chico Unified School District

PROPOSED AGENDA ITEM: Approval of Board Policy Adoptions/Updates

Prepared by: Administration

☐ Consent

Board Date May 3, 2017

☐ Information Only

☒ Discussion/Action

Background Information

In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

Education Implications

Up-to-date policies provide clarity to the expectations for students, parents, and staff.

Fiscal Implications

CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.